

We wanted to go over a couple tips for everyone to have the best experience at Encore. We hope this is helpful.

- Please take a moment to update all of your account information including email address, and phone numbers in our parent portal. This is very important as we send out Newsletters and information texts. If we don't have your current info then you won't get our Newsletters. Here is a link to the portal.

<https://dancestudio-pro.com/online/encore>

-The BEST way to communicate with us is through e-mail. There are so many ways to communicate and many things get lost through text, phone calls, and personal Facebook messages. It's hard to keep everything organized and many things will slip through the cracks. We have fixed this problem by asking everyone to contact us with questions through e-mail. We have a system in our e-mail that keeps track of everything and nothing will slip through the cracks. Many of the teachers and office managers get numerous texts and messages on our personal Facebook about questions all day and night long. Many of us have day time jobs so it makes it hard to focus when these messages are coming in. We will respond to your e-mail within 24 hours. We thank you so much for your understanding. Please remember that office staff is available for you Monday-Thursday 5:00-8:00. Please feel free to visit them at the studio. They have a wealth of knowledge and are happy to help you with whatever you need. [encoredanceadrian@frontier.com](mailto:encoredanceadrian@frontier.com)

-Please make sure that you are getting our e-mails. Many times our e-mails may go to your junk mail folder. Make sure to add [no-reply@dancestudio-pro.com](mailto:no-reply@dancestudio-pro.com) as a contact in your email account.

-Please "like" our Facebook and Instagram. We share updates and valuable information.

Facebook <https://www.facebook.com/encoredanceadrian/>

Instagram [https://www.instagram.com/encore\\_dancestudio/?hl=en](https://www.instagram.com/encore_dancestudio/?hl=en)

-Check out our website. We have a lot of important info! Like "Important Dates", "Policies", "Class Schedules" "Newsletters" and "Showcase" information. You can sign into the parent portal from our website as well. [www.encoredanceadrian.com](http://www.encoredanceadrian.com)

#### Important Dates:

February 1-3: Youth America Grand Prix, Chicago IL.

February 1: Optional solo/duet fees due for spring competition

February 1: Auto Payment

February 4-7: Parent viewing week. Open curtains.

February 9: ABT Summer Intensive Audition, Grand Rapids.

March 1: Auto Payment

March 4-7: Parent viewing week. Open curtains

March 18: Revel Dress Rehearsal @TCA

March 22-24: Revel Dance Competition, Detroit.

April 1: Auto Payment

April 1-5: Studio closed for Spring Break (Classes resume April 8th)

April 10: Rehearsal for "On Point" at the TCA. For all Company Members.

April 22-25: Recital Showcase Photos during class.

April 27-28: On Point Dance Competition, Chelsea, MI.

May 1: LAST---Auto Payment

May 6-9: Parent viewing week. Open Curtains.

May 27: Memorial day studio closed.

June 3-5: Dress Rehearsal for the Showcase Performance @TCA

June 6-8: Showcase Performance @ TCA